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**BMS INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

(Autonomous Institution affiliated to VTU, Belagavi)

Avalahalli, Doddaballapur Main Road, Bengaluru - 560119.



Ref. No.: BMSIT&M/Exam/2026/ 477

Date: 26.03.2026

**CIRCULAR**

**Subject:** Submission of Application Form for Photocopy and Revaluation for UG – 2021 and 2023 Batch Supplementary / Additional Credit Courses – Reg.

The students are invited to Submit Application Forms for the Photocopy and Revaluation for UG – 2021 and 2023 Batch Supplementary / Additional Credit Courses of which the examination conducted in Jan/Feb - 2026, with Provisional Results Declared on **18.03.2026**.

**A. Photocopy:**

- The Students shall request for a **Photocopy** of their answer scripts by Applying for the respective courses separately with a fee of **Rs. 400/-** Per Course along with the Application Fee of **Rs. 20/-** Per Candidate (**Applicable to all Theory Courses**).

**B. Revaluation:**


- Student (Pass/Fail) can apply for revaluation with a fee of **Rs. 600/-** Per Course along with the Application Fee of **Rs. 20/-** Per Candidate.

**Note:** We fully refund the revaluation fee paid by the student, if the marks increase by 50% or more, except 'F' and 'P' Grade.

The deadlines for applying Photocopy and Revaluation for UG – 2021 and 2023 Batch Supplementary / Additional Credit Courses are as follows.

| Sl. No. | Event   | Last Date                      | Last Date with Fine |
|---------|---|--------------------------------|---------------------|
| 1.      | Last date to apply the application for Photocopy                                    | 28-03-2026                     | 30-03-2026<br>500/- |
| 2.      | Submission of Photocopy Application forms to the Exam Section from the department   | 30-03-2026                     | -                   |
| 3.      | Photocopy Distribution to the students  | 01-04-2026                     | -                   |
| 4.      | Last date to apply the applications for Revaluation                                 | 01-04-2026<br>To<br>02.04.2026 | 06-04-2026<br>500/- |
| 5.      | Submission of Revaluation Application forms to the Exam Section from the department | 07-04-2026                     | -                   |

**Note:** Application Needs to be Submitted within the due date. If not, the application stands rejected and the fee paid will not be refunded.

  
CoE 27.3.2026

  
Principal

## Examination Terms and Conditions

### Photocopy Process

1. Photocopy of answer scripts for SEE is permissible exclusively for theory courses and Photocopy is not applicable for the Laboratory Courses.
2. The Students can apply for the Photocopy process within the stipulated time frame for all the courses, excluding those involved in malpractice.
3. The students applied for the photocopy will receive a hard copy of the answer script at the exam section on the specified date.

### Revaluation Process:

1. The option for Revaluation processes for SEE is applicable for all theory courses.
2. Students can apply for the Revaluation process within the specified time frame for all the courses, excluding those involved in malpractice.



CoE 27.3.2026



Principal

### **Copy to:**

1. Examination office file.
2. All HoDs, All Deans, Notice Boards.
3. Admin Office, Accounts Officer, Website.
4. UG - 2024 Batch (3<sup>rd</sup> semester students)